

TIGARD LIBRARY BOARD
MINUTES
January 11, 2007

Call to Order: 7:01

Roll Call: Marvin Diamond, Brian Kelly, Cecilia Nguyen, Scott Libert, Jan Thenell
Karen Levear & David Burke, Staff: Margaret Barnes and Kathy Vincent.

Minutes: It was moved by Thenell and seconded by Burke to approve the minutes of November 9, 2006 as written. Motion passed unanimously.

Agenda Additions and Deletions: None

Call to the Public: Library Foundation – Gene Clair, President of the Tigard Library Foundation was present to give an update report on the foundation activities. The foundation is proceeding to identify and recruit members for an advisory committee. The goal is to add an additional 5 or 6 more members to provide broader input. According to the foundation by-laws, there is a dedicated seat for a member of the library board. In March, the foundation is planning an Estate/Legacy seminar with a certified financial planner.

Monthly Report for November and December 2006: Barnes distributed the monthly statistics for November and December. Circulation experienced the busiest month ever. Programs during the winter break were well attended and very appreciated by the patrons. The mitten tree collected over 200 items for donation to the Good Neighbor Center and other local agencies. The snow globe activity was a big hit. There were 115 participants of all ages making a total of 144 snow globes. Barnes also shared a copy of Teen Zine artwork which can be found on the library web page. The job shadowing program was completed by most of the staff and was not only fun but very informative. Barnes distributed the Tigard Library Annual Patron Survey. The survey will begin on Sunday February 4, 2007 for 2 weeks. The survey will be available in the Cityscape, on the web page and on the public internet stations. In addition to the table display in the lobby which will be staffed by both volunteers and staff, there will also be a lap top available. A discussion followed regarding the addition of more hours. Barnes explained the survey will help identify which additional hours patrons want added. However, it is up to the city council to adopt the budget to fund the additional hours.

WCCLS: Barnes reported the projected distribution of the formula allocation is not ready yet. These projections should be available next month.

Council Liaison: At the last City Council meeting, the council members were assigned to serve to various City boards and commissions. Council member Sally Harding will be the liaison to the library board. She will act as a contact between the council and board. She will not be a voting member of the Library Board.

Public Art Update: Barnes invited everyone to attend the reception and unveiling of the two new pieces of art. The celebration will be on Saturday, January 20 at 1:00 p.m. The weaving called "Books for All Seasons" is by Portland weaver Judith Poxson Fawkes. This piece is located on the wall where the best sellers and audio-visual materials are located. The second piece "The Exchange" is a triptych in oil on wood and will be located on the wall behind the entry point. The artwork was made possible by contributions from the Grace Tigard Houghton and Neva Root bequests and the Friends of the Tigard Library.

Library Financial Forecast: Barnes explained the forecast is complete and will be discussed at the budget meeting in May. The budget highlights project some addition of staff, collection development and outreach programs to help implement the strategic plan. The budget may also include the purchasing of updated equipment. Barnes stressed staffing is a majority of the budget with collection development next in line.

Other Business: Thenell reported on the Tigard vision taskforce. The group set goals with the help of citizen surveys and meetings. Some of the accomplishments included additional greenway and open spaces, downtown redevelopment, transient removal, graffiti removal and traffic congestion. Barnes reported on the Performance Audit for the library. Jeanne Goodrich, a nationally recognized consultant is assisting in the project. Goodrich will present her findings at the council workshop on February 20, 2007. Barnes reported the suggestions from the library board for the City of Tigard council goals were passed on to the council and were well received. Barnes has invited one or two library employees to attend the library board meeting each month.

Adjournment: The meeting adjourned at 8:04 p.m.
The next meeting is scheduled for February 8, 2007 at 7:00 p.m. in the Conference Room at the New Tigard Library, 13500 SW Hall Blvd.